BURRINGHAM PARISH COUNCIL - NOTICE OF MEETING

To Councillors: Kissaglis (Chairman), Brown, Mills, Turner, Roach & Oldfield

E-Mail – [clerk@burringhamparishcouncil.gov.uk](mailto:clerk@burringhamparishcouncil.gov.uk)

Dear Councillor, you are hereby summoned to attend the virtual Annual General Meeting of Burringham Parish Council on **TUESDAY 27th April 2021**. Proceeding will be held remotely on the Zoom Portal and will commence at **6:00pm**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting. If members of the public would like to join the meeting, please email the Clerk up to **17:00 hours** on the day of the meeting for an access code. **Meetings cannot be recorded in any way, nor by any means, without the prior approval of the Chairman and/or the Clerk.**

The agenda is set out below. Clerk to the Council. Date of Issue – 19th April 2021

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**Agenda**

1. Appointment of Chairperson.

2. Apologies

3. Declarations of Interests – The Parish Council’s (Model Code of Conduct) Order 2011

Members are invited to make any declarations of interest in respect of any items on the agenda, stating whether the interest is personal or prejudicial.

4. Appointment of Vice-Chairperson.

5. Procedural – To continue to devolve powers to the Chairman & Clerk for a period covering the Covid19 Pandemic

6. To consider any requests for dispensation.

7. Minutes – To approve the Minutes of the Meeting held on 18th March, 2021.

8.(a) – To receive and approve the Internal Audit Report 2020/2021 and determine any actions required

(b) - To approve the Annual Governance Statement 2020/2021

(c) – To approve the Accounting Statement 2020/2021

9. The next meeting date to be confirmed at a later date, dependent upon Government guidelines.