

To Councillors: Kissaglis (Chairman), Brown, Roach, Ellerby, Edwards & Liddall

E-Mail - [clerk@burringhamparishcouncil.gov.uk](mailto:clerk@burringhamparishcouncil.gov.uk)

Dear Councillor, you are hereby summoned to attend the Annual General Meeting of Burringham Parish Council on **Thursday 30<sup>th</sup> May 2024**, at **6:00pm** at Burringham Village Hall; following the Annual Parish Meeting.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting.

The agenda is set out below. Clerk to the Council. Date of Issue - 22<sup>nd</sup> May 2024

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### **Agenda**

1. Appointment of Chairperson.
2. Apologies for absence.
3. Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011  
Members are invited to make any declarations of interest in respect of any items on the agenda, stating whether the interest is personal or prejudicial.
4. Appointment of Vice-Chairperson.
- 5a. Minutes - To approve the Minutes of the Meeting held on 24<sup>th</sup> April 2024.
- 5b. Matters arising from the minutes.
6. Report from North Lincolnshire Ward Councillor.
7. Public Participation
8. (a) Planning Applications.  
- North Lincolnshire Gypsy & Traveller Site Focused Consultation - circulated 09.05.2024
8. (b) Planning Decisions -
9. Correspondence
10. Chairperson's & Vice Chairperson's Report.  
- Any update on the Just Go Bus Service (Chairman)  
- To consider the herb garden proposal (Chairman)  
- Any update from the VHC on the grant for new doors and to consider any aid from the PC. (Chairman).

- Any update on the Summer Bus Trip to Whitby (Vice-Chairman)

- Any update on the semi-permanent flagpole (Vice-Chairman)

- Any update on the D-Day Event (Vice-Chairman)

11. Any suggestions for SSE micro fund applications and to consider any projects for this financial year.

12(a) - Accounts for payment (as per attached sheet and any other late invoices.)

(b) - To receive and approve the Internal Audit Report 2023/2024 and determine any actions required

(c) - To approve the Annual Governance Statement 2023/2024

(d) - To approve the Accounting Statement 2023/2024

13. To receive any updates on the Parish Council Committee land registration progress. - To review from June 2024.

14.(a) - To continue to review and update the Emergency Plan.

14.(b) - To consider Parish Councillors responsibility for the following committees - Hall Management, Planning Committee & Christmas Event.

14.(c) - To discuss a long term provision at Burringham Village Hall for Parish Council secure office space.

15. Councillors Reports.

16. To confirm the next meeting date and time.

### **Private Session**

#### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

17. Payroll Information - To approve payment of salaries as per salary schedule circulated.