

BURRINGHAM PARISH COUNCIL

NOTICE OF MEETING

To Councillors: Kissaglis (Chairman), Brown, Mills, Turner, Roach & Oldfield

E-Mail - [clerk@burringhamparishcouncil.gov.uk](mailto:clerk@burringhamparishcouncil.gov.uk)

Dear Councillor

You are hereby summoned to attend the Parish Meeting of Burringham Parish Council on **Thursday 11th June, 2020**. Proceeding will be held remotely on the Zoom Portal and will commence at **6:00pm**.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the public and press may attend the meeting. If members of the public would like to join the meeting please email the Clerk up to **17:00 hours** on the day of the meeting for an access code. **Meetings cannot be recorded in any way, nor by any means, without the prior approval of the Chairman and/or the Clerk.**

The agenda is set out below.

Clerk to the Council

Date of Issue - 4<sup>th</sup> June 2020

---

Agenda

1. Apologies

2. Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

Members are invited to make any declarations of interest in respect of any items on the agenda, stating whether the interest is personal or prejudicial.

3. Procedural - To devolve powers to the Chairman & Clerk for a period covering the Covid19 Pandemic

4. Minutes - To approve the Minutes of the Meeting held on 16<sup>th</sup> January, 2020.

5. Chairman & Vice Chairman's update

6. (a) - Planning Applications

(b) - Decisions

PA-2020/5 - Planning Permission granted for first floor extension with carport at 19 South View Avenue, Burringham

Appeal Decision - PA/2018/820 - A & E Fowler

7. Correspondence

- To consider any applications for dispensation

8. (a) Accounts for payment (as per attached sheet)

(b) - To receive and approve the Internal Audit Report 2019/2020 and determine any actions required

(c) - To approve the Annual Governance Statement 2019/2020

(d) - To approve the Accounting Statement 2019/2020

9. To confirm the next meeting date as 6pm on 17<sup>th</sup> September, 2020.

Private Session PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

10. Payroll Information - To approve payment of salaries as per salary schedule circulated