

BURRINGHAM PARISH COUNCIL

Minutes of the Meeting of Burringham Parish Council, held on Wednesday 24th April 2024, at 6:00pm at Burringham Village Hall, Burringham.

Present - Cllr R Kissaglis (Chairperson), Cllr S Roach (Vice-Chairperson), Cllr C Brown, Cllr J Liddall, Cllr J Edwards, Cllr T Ellerby & Cllr J Walshe.

01.04.2024 - Apologies for absence.

None.

02.04.2024 - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

Cllr R Kissaglis declared a personal interest on any item on the agenda in connection with the Village Hall Committee as he is a Representative.

03.04.2024a Minutes - To approve the Minutes of the Meeting held on 18th March 2024.

The Parish Council considered the minutes dated 18.03.2024.

Resolution - The Parish Council confirmed the minutes dated 18.03.2024 were a true and accurate record.

03.04.2024b Matters arising from the minutes.

Cllr J Walshe asked if item 04.03.24 could be amended from 'may be able' to start up the Speedwatch to 'is able' to start up the Speedwatch. **Resolution - The Parish Council agreed the minutes without the amendment.**

04.04.2024 - Report from North Lincolnshire Ward Councillor.

None.

05.04.2024 - Public Participation

None.

06.04.2024 (a) - Planning Applications.

PA2024/214 - Planning permission to erect a side flat roof single storey extension to operate as a fish and chip takeaway - Mr K Singh - Village Store, Stone Lane, Burringham - **Resolution - The Parish Council support the application.**

Cllr T Ellerby questioned if there is a litter bin nearby to the proposed fish and chip takeaway. Cllr S Roach advised there is and will monitor.

06.04.2024 (b) - Planning Decisions -

None.

07.04.2024 - Correspondence

Letter for Post Office account to be signed to request bank statement - Clerk and Cllr R Kissaglis signed. **Resolution - The Parish Council agreed during this financial year to transfer the Post Office account to the current account for ease of access.**

08.04.2024 - Chairperson's & Vice Chairperson's Report.

- Any update on the Just Go Bus Service (Chairman) - Concerns were raised if the new Stagecoach service to the village could affect the Just Go Service. Cllr J Walshe advised there are no changes at present.

- Any update from the VHC on the grant for new doors and to consider any aid from the PC. (Chairman) - Keep on agenda.

- Any update on the Summer Bus Trip to Whitby (Vice-Chairman) - Cllr S Roach advised the bus tickets have sold out.

- To consider quotations for the semi-permanent flagpole (Vice-Chairman) - Cllr S Roach advised the most competitive quote obtained was for £260. **Resolution - The Parish Council agreed to this quotation for Cllr S Roach to obtain prior to Remembrance Day.**

- Any update on the D-Day Event (Vice-Chairman) - Cllr S Roach reported the Beacon has been made into a temporary structure and signage has been commissioned. The school will be involved in the event and he asked the Parish Councillors to think of ways to involve the children. A meeting will be held with the Headmistress and suggestion to be made for a couple of children to lay poppy wreaths at the event. Certificates and frames will be purchased to thank residents for their assistance with arranging the event.

Cllr S Roach has made enquiries from the British Museum for the retrieval of the Burringham Shield and was advised the minimum this would cost is £8,000.

Cllr R Kissaglis has contacted the Arch Deacon of Burringham Church regarding the safety issues in the churchyard with no success. The Chairman has stood down the gardener from the burial ground as it is considered too dangerous. Cllr T Ellerby to contact NLC Health & Safety Team for advice.

Cllr R Kissaglis reported gas concerns in the village, which turned out to be a drainage issue.

Cllr R Kissaglis asked for a member of the Parish Council to maintain the inventory log of the power tools. Cllr J Liddall agreed to take on.

Cllr R Kissaglis asked if the Parish Council would support a herb garden on the playing field which school children could get involved in. **Resolution - The Parish Council agreed to add onto the next meeting agenda.**

Cllr S Roach asked Cllr R Kissaglis if he had ordered the dog signage for the playing field. Cllr R Kissaglis has not as he is concerned residents will ignore as it is not enforceable. Cllr J Liddall agreed to have some laminated signage made and will bring to the next meeting.

09.04.2024 - **Any suggestions for SSE micro fund applications.**

None. Clerk advised Jason has left the grant team and Catherine has taken over.

10.04.2024 - **Accounts for payment**

The Parish Council considered the following payments -

D Wattam - £384.16
S Roach (expenses) - £10.00
P Donnelly - £27.49
Ernlca Renewal - £419.03
Zurich Insurance Renewal - £2,783.29
SUFC Events - £137.00

Resolution - The Parish Council agreed all invoices be paid.

11.04.2024 - **To receive any updates on the Parish Council Committee land registration progress. - To review from June 2024.**

Keep on agenda. Cllr R Kissaglis advised Cllr C Brown there is 4 pieces of land to be registered.

12.04.2024(a) - **To continue to review and update the Emergency Plan.**

Cllr T Ellerby agreed to take on responsibility for the revised Emergency Plan. Cllr J Liddall will assist and provide information obtained.

12.04.2024(b) - **To consider Parish Councillors responsibility for the following committees - Hall Management, Planning Committee & Christmas Event.**

A discussion took place and some interest was shown; but was agreed to carry forward for the next meeting agenda.

12.04.2024(c) - **Any update from Cllr R Kissaglis on contact information for the handyman and the Church.**

Cllr C Brown confirmed she has received the information required from Cllr R Kissaglis.

13.04.2024 - Councillors Reports.

Cllr J Liddall reminded Cllr R Kissaglis to pass him the Handyman contact details. Cllr J Liddall expressed concerns over the grass cuttings not getting blown away and looking untidy. Cllr R Kissaglis to speak with the handyman to deal.

Cllr J Edwards suggested a volunteer litter pick event. Cllr J Walshe advised one was held around 6 weeks ago and over 30 bags of rubbish were removed. Cllr T Ellerby will speak with Rob Waltham.

Cllr C Brown read out an email from Wayne at Community Speedwatch team confirming that the existing 30mph flyers cannot be changed to reflect 20mph due to a software issue. Cllr J Walshe will contact Wayne to discuss.

Cllr C Brown asked if a white poppy wreath can be purchased with the normal poppy wreaths for the D-Day Event. **Resolution - The Parish Council agreed for both types to be purchased. Cllr S Roach to order.**

Cllr J Edwards & Cllr C Brown want to join the Village Hall Committee but are unsure of the meeting dates. Cllr R Kissaglis to advise them once known. Cllr C Brown is concerned over the lack of secure office space for Parish Council paperwork. **Resolution - The Parish Council agreed to add to next months agenda for discussion.**

Cllr R Kissaglis asked Cllr J Walshe if his newsletter was correct regarding the NLC Safe & Secure grant as we had been assured it had ran out of funding.

Cllr C Brown asked Cllr J Walshe how his street surgery letter obtains householder names as they are recorded incorrectly. Cllr J Walshe advised the information is obtained via the electoral roll.

14.04.2024 - To confirm the next meeting date and time for the APM & AGM during May 2024.

Clerk to confirm the next meeting date via email once known.

Meeting closed 18:58 hours.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

15.04.2024 - Payroll Information - To approve payment of salaries as per salary schedule circulated.

Resolution - That all payments be paid as detailed.

Meeting closed at 18:59 hours.