

## BURRINGHAM PARISH COUNCIL

Minutes of the Annual General Meeting of Burringham Parish Council held on Thursday 30<sup>th</sup> May 2024, at 6:07pm at Burringham Village Hall; following the Annual Parish Meeting.

Present - Cllr S Roach, Cllr J Frankish & Cllr J Liddall

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### 01.05.2024agm - Appointment of Chairperson.

Nominations were invited for the position of Chairperson by Cllr. J. Liddall.

Cllr J. Liddall proposed Cllr. S Roach be elected, this was seconded by Cllr. J. Frankish.

**Resolution - Cllr. S. Roach accepted the position and took the chair.**

### 02.05.2024agm - Apologies for absence.

Apologies for absence were received from Cllr C Brown, Cllr T Ellerby, Cllr R Kissaglis and NLC Ward Cllr J Walshe.

### 03.05.2024agm - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

None.

### 04.05.2024agm - Appointment of Vice-Chairperson.

Cllr. S. Roach asked for nominations for this position and proposed Cllr. J. Liddall be elected, this was seconded by Cllr. J. Frankish.

**Resolution - Cllr. J. Liddall accepted the position.**

### 05.05.2024(a)agm - Minutes - To approve the Minutes of the Meeting held on 24<sup>th</sup> April 2024.

The Parish Council considered the minutes dated 24.04.2024.

**Resolution - The Parish Council confirmed the minutes dated 24.04.2024 were a true and accurate record.**

05.05.2024(b)agm - **Matters arising from the minutes.**

None.

06.05.2024agm - **Report from North Lincolnshire Ward Councillor.**

None.

07.05.2024agm - **Public Participation**

None.

08.05.2024 (a)agm - **Planning Applications.**

- North Lincolnshire Gypsy & Traveller Site Focused Consultation - circulated  
**Resolution - The Parish Council have no objections.**

08.05.2024 (b)agm - **Planning Decisions**

None.

09.05.2024agm - **Correspondence**

None.

10.05.2024agm - **Chairperson's & Vice Chairperson's Report.**

- Any update on the Just Go Bus Service (Cllr R Kissaglis) - none keep on agenda
- To consider the herb garden proposal (Cllr R Kissaglis) - keep on agenda
- Any update from the VHC on the grant for new doors and to consider any aid from the PC. (Cllr R Kissaglis) - none keep on agenda
- Any update on the Summer Bus Trip to Whitby - Cllr S Roach advised the trip is going ahead as planned.
- Any update on the semi-permanent flagpole (Cllr S Roach) - none keep on agenda.
- Any update on the D-Day Event (Cllr S Roach) - none keep on agenda.

11.05.2024agm - **Any suggestions for SSE micro fund applications and to consider any projects for this financial year.**

Keep on agenda.

12.05.2024agm(a) - **Accounts for payment**

The Parish Council considered the following accounts for payment

- P Donnelly - £95.11
- D Wattam - £tbc
- 2 Way Travel - £450
- J Routh - £225
- S Roach - £89.72

**Resolution - The Parish Council agreed all payments paid as detailed.**

12.05.2024agm(b) - **To receive and approve the Internal Audit Report 2023/2024 and determine any actions required**

**Resolution - The Parish Council received and approved the Internal Audit Report 2023/2024 and agreed no further action required.**

12.05.2024agm(c) - **To approve the Annual Governance Statement 2023/2024**

**Resolution - The Parish Council received and approved the Annual Governance Statement 2023/2024.**

12.05.2024agm(d) - **To approve the Accounting Statement 2023/2024**

**Resolution - The Parish Council received and approved the Accounting Statement 2023/2024.**

13.05.2024agm - **To receive any updates on the Parish Council Committee land registration progress. - To review from June 2024.**

None - keep on agenda.

14.05.2024agm(a) - **To continue to review and update the Emergency Plan.**

Keep on agenda.

14.05.2024agm(b) - **To consider Parish Councillors responsibility for the following committees - Hall Management, Planning Committee & Christmas Event.**

Keep on agenda.

14.05.2024agm(c) - To discuss a long term provision at Burringham Village Hall for Parish Council secure office space.

Keep on agenda.

15.05.2024agm - Councillors Reports.

None.

16.05.2024agm - To confirm the next meeting date and time.

The next meeting will be held in July 2024 - date to be confirmed.

**Meeting closed at 18:20 hours.**

#### Private Session

#### PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

17.05.2024agm - Payroll Information - To approve payment of salaries as per salary schedule circulated.

**Resolution - That all payments be paid as detailed.**

**Meeting closed at 18:22 hours.**