

BURRINGHAM PARISH COUNCIL

Minutes of the Meeting of Burringham Parish Council, held on Thursday 25th July 2024, at 6:00pm at Burringham Village Hall.

Present - Cllr S Roach (Chairman), Cllr T Ellerby, Cllr C Brown, Cllr J Frankish, Cllr B Kissaglis & Cllr J Liddall (Vice-Chairman) arrived at 18:03hours. Also present NLC Ward Cllr J Walshe.

01.07.2024 - Apologies for absence.

None.

02.07.2024 - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

Cllr R Kissaglis declared a personal interest on any item on the agenda in connection with the Village Hall Committee as he is a Representative.

Cllr J Liddall declared a personal interest on any item on the agenda in connection with the Village Hall as a family member is an employee.

03.07.2024 (a) - Minutes - To approve the Minutes of the Meeting held on 30th May 2024.

The Parish Council considered the minutes dated 30.05.2024.

Resolution - The Parish Council confirmed the minutes dated 30.05.2024 were a true and accurate record.

03.07.2024 (b) - Matters arising from the minutes.

Cllr S Roach raised the following issues from the April meeting -

- Had there been an update regarding the Health & Safety issues at Burringham Churchyard? Cllr R Kissaglis advised he had met with the Vicar of Bottesford Church on site to discuss. Cllr T Ellerby agreed to follow up with North Lincolnshire Council on the matter.

- Dog Signage - Cllr J Liddall advised once he has laminated the signs they will be installed.

- Village Litter pick - Cllr T Ellerby and NLC Ward Cllr J Walshe agreed to collect supplies from NLC and to arrange.

- VHC meeting - Cllr J Edwards and Cllr C Brown both attended the May VHC meeting and are waiting details of any further meeting dates. Cllr R Kissaglis advised the AGM of the VHC cannot be set until the accounts have been audited. He agreed to let the Parish Council members know of any future dates.

- Cllr J Walshe advised further funds were added to the Safe & Secure Grant pot, however this has now closed.

04.07.2024 - Report from North Lincolnshire Ward Councillor.

Cllr J Walshe expressed thanks to Cllr R Kissaglis for working together with himself and the Parish Council over the last 6 years and welcomed Cllr S Roach (Chairman) & Cllr J Liddall (Vice-Chairman) to their newly elected positions and hopes to continue to work together.

No updates at present on the Just Go Bus Service.

Work on the Burringham Bypass has started and will take up to 12 months to complete.

The traffic issues petition is closing next week and so far less than a third of Burringham residents have responded. Members of the Parish Council offered to contact residents this coming weekend to urge them to respond.

The next NATS meeting date is to be confirmed. They will be trialling different venues. Cllr T Ellerby remarked he found NATS meetings on teams worked well for him.

05.07.2024 - Public Participation

None.

06.07.2024 - (a) Planning Applications.

None.

06.07.2024 - (b) Planning Decisions

PA/2024/322 - 9 Stone Lane, Burringham - Single Storey front entrance room - Granted.

PA/2024/214 - Village Store, Stone Lane, Burringham - Side Flat Roof Single Storey extension - Granted.

07.07.2024 - Correspondence

- Email from Village Hall employee re minimum wage - Clerk read out the email and Cllr R Kissaglis agreed to investigate as he is on the Village Hall Committee. Clerk advised the revised hourly rate amount is £11.44 from 01.04.2024 which should be backdated. Clerk to inform employee the VHC will be in touch regarding the issue.

- Email from resident re remembrance bench - Clerk read out email from resident and subsequent advice from Ernllca. **Resolution - The Parish Council agreed for the Clerk to respond to resident to advise they have no objection to the Remembrance Bench in principle but cannot fund or maintain; but could consider a contribution towards a bench if further details can be supplied.**

- Email from resident re grass cutting in Burringham - Clerk read out email from resident and Cllr J Liddall to speak with the resident directly.

08.08.2024 - Chairperson's & Vice Chairperson's Report.

Cllr S Roach advised this is the first opportunity to thank all members for their support since being elected as Chairman of Burringham Parish Council. I am sure we can all work together for the benefit of our village and the residents. Cllr J Liddall is the new Vice-Chairman and I would like to wish Jon all the best in his new role. I would also like to put on record the Parish Council's thanks to the outgoing Chairman Cllr R Kissaglis for his long service to the Council and also record my thanks to Claire our Clerk and RFO for her help and advice since I took on the role of Chairman.

- Report on the Summer Bus Trip to Whitby (Chairman) - This was a successful event and was well attended.

- Report on the D-Day Event (Chairman) - This was an excellent event and was extremely well attended. The lighting of the Temporary Beacon which was handmade by a resident was fantastic. I hope that future events continue and the Parish Council can work with local businesses to sponsor these events.

- The fruit trees have now been successfully planted.

- Cllr S Roach asked if the Burringham Newsletter could be resurrected roughly 4 monthly and to ask for local volunteers to distribute in their areas. Cllr C Brown, Cllr J Frankish and Cllr J Liddall agreed to assist Cllr S Roach with this project.

- Cllr S Roach expressed security concerns regarding Burringham Village Hall and reported to Cllr R Kissaglis. Cllr S Roach asked Cllr R Kissaglis if he can arrange for an outside tap to be fitted to the village hall and this was agreed. Cllr S Roach asked Cllr R Kissaglis to pass the booking procedure to the Clerk as we have no contact details of the person to liaise with.

- Cllr S Roach suggested a new village noticeboard, as Cllr J Liddall advised he has started to remove the old one for safety reasons. Cllr R Kissaglis advised there is one stored locally which could be used. Cllr C Brown advised the local shop had agreed for this to be installed on their premises. Cllr S Roach agreed to make enquiries. **Resolution - The Parish Council agreed for a new village noticeboard on the local shop, either funded by sponsorship or by using the one in storage.**

- Cllr S Roach asked if a plaque could be placed on the village hall stating Burringham Parish Council. **Resolution - The Parish Council agreed and Cllr S Roach to arrange.**

- Cllr S Roach suggested Councillors photos be put on the new noticeboard and the village hall internal noticeboard so residents know who to contact.

Cllr J Liddall (Vice-Chairman) offered apologies for being a few minutes late. He reported the following -

- The new equipment has now been registered for a 2 year guarantee.
- The gate got put on the boiler room, thanks to Mr Peat for his help.
- He has made arrangements for safe storage of batteries and in process of making arrangement for repairing the strimmer head. Suggested a spare strimmer for the future.
- Suggestion made for a face to face meeting for residents to meet their local Parish Councillors. Cllr T Ellerby this has been done previously with not much success.
- The lawnmower issue is still being dealt with.
- Report read out from both North Lincolnshire Council play inspection team and from the volunteer grass cutter. This had identified similar issues which Cllr J Liddall & Cllr S Roach have agreed to meet with the Handyman and the volunteer to arrange to deal with the issues raised. Also to arrange installation of a fire extinguisher and first aid station in the garage.

09.07.2024 - **Any suggestions for SSE micro fund applications and to consider any projects for this financial year.**

Resolution - The Parish Council agreed to remove the SSE micro fund application from future agendas.

10.07.2024 - **Accounts for payment**

The Parish Council considered the following accounts for payment

- P Donnelly - £67.92
- D Wattam - £369.55 & £146.60
- Vision ICT - £24
- S Roach - £87
- J Liddall - £10

Resolution - The Parish Council agreed all payments paid as detailed.

Post Office account - The Clerk advised of the current signatories. **Resolution - The Parish Council agreed for the mandate to be updated in the first instance with members of the existing Parish Council. Clerk to duly complete forms for submission.**

11.07.2024 - To receive any updates on the Parish Council Committee land registration progress. -

Cllr R Kissaglis has supplied details of the land to Cllr S Roach in an email. Cllr S Roach to forward to Cllr C Brown and Cllr J Frankish so they have the details for when they begin to go through the documents.

12.07.2024(a) - To continue to review and update the Emergency Plan.

Cllr T Ellerby is happy to continue to review and update.

12.07.2024(b) - To consider Parish Councillors responsibility for the following committees - Hall Management, Planning Committee & Christmas Event.

Leave on agenda for the next meeting.

12.07.2024(c) - To discuss a long-term provision at Burringham Village Hall for Parish Council secure office space.

Cllr R Kissaglis advised there is no space within the village hall. Cllr C Brown stated once the existing documents have been sorted through by herself and Cllr J Frankish there will not be as much space required. Cllr J Liddall expressed concerns Cllr R Kissaglis was not working together with the Parish Council which Cllr R Kissaglis refuted. Agreed to leave on the agenda for the next meeting.

12.07.2024(d) - Any update on the Just Go Bus Service (Cllr R Kissaglis)

Discussed under 04.07.2024 - remove from the agenda.

12.07.2024(e) - To consider the herb garden proposal (Cllr R Kissaglis)

Cllr R Kissaglis to identify a suitable area and bring details to the next meeting in September for consideration.

12.07.2024(f) - Any update from the VHC on the grant for new doors and to consider any aid from the PC. (Cllr R Kissaglis).

Leave on agenda.

13.07.2024 - Councillors Reports.

Cllr C Brown & Cllr J Frankish advised they will be arranging safe destruction of old Parish Council paperwork from over 7 years ago. They are aware they cannot destroy previous Parish Council minutes. Cllr T Ellerby will speak with NLC to see if they can offer a service at a reduced rate.

Cllr S Roach has been in touch with both the Environment Agency and NLC regarding the land opposite 'Take a Gander' which neither will take responsibility for. The Environmental Agency is waiting for an update from NLC. Cllr T Ellerby and Cllr J Walshe agreed to liaise with Dave Boreham at NLC on this concerning issue.

14.07.2024 - To confirm the next meeting date and time during September 2024.

The next meeting date is agreed as Thursday 12th September 2024 at 6pm at Burringham Village Hall.

Meeting closed at 19:37 hours.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

15.07.2024 - Payroll Information - To approve payment of salaries as per salary schedule circulated.

Resolution - That all payments be paid as detailed.

Meeting closed at 19:39 hours.