

BURRINGHAM PARISH COUNCIL

Minutes of the Meeting of Burringham Parish Council held on **Thursday 12th September 2024**, at **6:00pm** at Burringham Village Hall.

Present - Cllr S Roach (Chairman), Cllr B Kissaglis, Cllr T Ellerby, Cllr C Brown, Cllr J Frankish and Cllr J Liddall (Vice-Chairman) attended at 18:14 hours. Also present 1 member of the public.

01.09.2024 - Apologies for absence.

Apologies for absence were received from Cllr J Walshe.

02.09.2024 - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

Cllr R Kissaglis declared a personal interest on any item on the agenda in connection with the Village Hall Committee as he is a Representative.

03.09.2024 (a) - Minutes - To approve the Minutes of the Meeting held on 25th July 2024.

The Parish Council considered the minutes dated 25.07.2024.

Resolution - The Parish Council confirmed the minutes dated 25.07.2024 were a true and accurate record.

03.09.2024 (b) - Matters arising from the minutes.

Cllr R Kissaglis advised he has been unable to get in contact with the Vicar.

Cllr R Kissaglis to request soil from the Village Hall be moved to the Churchyard.

Resolution - The Parish Council agreed to this request.

04.09.2024- Report from North Lincolnshire Ward Councillor.

Sent via email -

Firstly, please can you pass my thanks on to the parish council for their help in relation to the petition, the additional signatures gained have massively helped our cause for when the petition hearing is held.

At the petition hearing there will be a resident representative as well who will also speak on the matter along with myself, once this date is confirmed I will let everyone know.

In regard to NAT meetings there has been some talk of some interest locally for a neighbourhood watch group, this is welcomed by myself, and I hope the parish council will support this.

The next NAT meeting will be held at the Gunness Village Hall at 2pm on October 1st, at this meeting the next meeting date, time and location will be selected and if there is enough interest for the meeting to be held elsewhere then this can be considered. Finally, there is no further update on the Just Go bus and this is still operating as normal.

05.09.2024 - Public Participation

Paul showed the Parish Council a flyer for the Community Volunteer scheme (NHW) which the Parish Council agreed to support and to insert the leaflets into the Bugle.

06.09.2024 - (a) Planning Applications.

PA/2020/1732 - Ian Fowler & Co - **Resolution - The Parish Council considered this application and confirmed they have no objections.**

06.09.2024 - (b) Planning Decisions

None.

07.09.2024 - Correspondence

- To consider a formal response to the NLC Community Governance Review draft recommendations - **Resolution - The Parish Council agreed for the Clerk to respond to confirm the PC agree with the recommendations to increase the amount of Parish Councillors from 6 to 7 from May 2027.**

- Letter of Resignation from Cllr R Kissaglis - Read out and noted.

08.09.2024 - Chairperson's & Vice Chairperson's Report.

Cllr S Roach delivered the following report.

- Thanks to Cllr R Kissaglis for holding the roles of Chairman and Vice-Chairman for many years, for the many hours of unpaid service to the local community. The PC thank Bob for his service and wish him well.

- Paul who cuts the grass at the village hall notified of a leak in the boiler room and this was quickly repaired.

- The outside tap has now been installed at the Village Hall. The new plaque for Burringham Parish Council is in place.

- Thanks to the Parish Councillors who went door knocking around the village and collected hundreds of signatures in support of the speeding petition.

- A new trophy cabinet has been installed in the village hall.

- The gravel pathway opposite the pub is still causing problems and being pursued.

- The Parish Council considered Cllr S Roach purchasing the wreaths and flags for Remembrance Day. **Resolution - This was agreed.**

- To consider the newsletter costs - Cllr J Frankish and Cllr C Brown explained the 2 different quotes for the Bugle and how the advertising costs should hopefully cover the printing costs. **Resolution - The Parish Council agreed for them to use the local printer at a cost of £139 each edition.**

Cllr J Liddall delivered the following report:

- Prices being obtained for substantial plastic signage for the playing field.

- Thanks to Cllr T Ellerby for his help in supplying the paint for the play area.

- Costs for a spare strimmer are £280. **Resolution - The Parish Council agreed to consider for next summer.**

- The company who supplied the ride on mower has gone into administration and another supplier is trying to continue the warranty with Stiga. **Resolution - The Parish Council agreed for Cllr J Liddall to continue to liaise with the new company and Stiga to obtain the best deal on behalf of the Parish Council.**

- A CCTV log book was passed to Cllr R Kissaglis for the VHC to complete as required by Law.

09.09.2024 - Any suggestions for SSE community fund applications and to consider any projects for this financial year.

A discussion took place with suggestions of a Christmas Event, funding towards the newsletter and play equipment.

Resolution - The Parish Council agreed for Cllr J Liddall to obtain 2 alternative quotation for mini goal posts and nets and seating for consideration at the next meeting.

10.09.2024a - Accounts for payment

The Parish Council considered the following accounts for payment-

- D Wattam - £221.35

- P Donnelly - £74.42

- S Roach - £428.78

- J Liddall - £15

- NLC (SLA) - £1748.57

- PKF Littlejohn LLP - £252.00

- Raptor Services - £135.00

Resolution - The Parish Council agreed all payments paid as detailed.

10.09.24b - **To receive the conclusion of Audit 2023-2024 from the External Auditor**

Clerk read out the conclusion of audit 2023-2024 from the External Auditor and this is duly displayed as required on the Parish Council website.

11.09.2024 - **To receive any updates on the Parish Council Committee land registration progress. - To review from July 2024.**

Keep on agenda.

12.09.2024(a) - **To continue to review and update the Emergency Plan.**

Cllr T Ellerby is beginning to update. Keep on agenda.

12.09.2024(b) - **To consider Parish Councillors responsibility for the following committees - Hall Management, Planning Committee & Christmas Event.**

Cllr C Brown agreed to join the VHC.

Cllr J Liddall & Cllr S Roach agreed to be responsible Councillors for the Planning Committee.

Cllr J Liddall agreed to sort out the music for the Christmas event. Cllr S Roach, Cllr C Brown and Cllr Frankish all agreed to assist in preparations. To keep on agenda and rename as 'Any update on the Christmas Event.'

12.09.2024(c) - **To discuss a long-term provision at Burringham Village Hall for Parish Council secure office space.**

A discussion took place regarding the long-term provision. Cllr R Kissaglis advised at present there is no space available due to the current use and bookings at the village hall. **Resolution - It was agreed to keep on the agenda for future consideration and any updates.**

12.09.24 (d) - **To consider the herb garden proposal**

Cllr R Kissaglis to forward to Cllr S Roach any quotes obtained.

12.09.2024 (e) - **Any update from the VHC on the grant for new doors and to consider any aid from the PC.**

Cllr R Kissaglis advised a new secure coded lock will be purchased for security.

Cllr S Roach advised the Parish Council will have some unexpected expenditure for the felling of the trees so no additional funds are available at present towards new doors.

12.09.2024 (f) - To consider any quotations received for the removal & disposal of 3 trees on Burringham Playing field.

Cllr S Roach has sent tenders to 4 local companies and is awaiting written quotations. Cllr C Brown and Cllr J Frankish are meeting a Contractor this week for a quote.

Resolution - The Parish Council agreed to accept a quote for the work up to a maximum of £1,800. Cllr J Liddall agreed to check the insurance and RAMS of the chosen contractor.

13.09.2024 - Councillors Reports.

Cllr T Ellerby is trying to get NLC on board the hazardous pathway opposite the pub.

Cllr C Brown asked if Cllr T Ellerby had obtained a price for removal of confidential waste; he agreed to investigate.

Cllr S Roach to forward details to the Councillors of deadline for content in the Bugle.

Cllr R Kissaglis requested a remote key for the garage. Cllr J Liddall to provide.

Cllr R Kissaglis suggested moving forward there should an agreement between the Parish Council and VHC as to who is responsible for things in the Village Hall. Cllr C Brown is now a member of the VHC and will begin to obtain information.

Cllr R Kissaglis advised the VHC will be replacing a couple of taps. Cllr S Roach agreed to request a plumber to survey the Village Hall to obtain a quote for any work required.

14.09.2024 - To confirm the next meeting date and time of Wednesday 9th October 2024 at 6pm.

This was agreed.

Meeting closed at 19:36 hours.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

15.09.2024 - Payroll Information - To approve payment of salaries as per salary schedule circulated.

Resolution - That all payments be paid as detailed.

Meeting closed at 19:38 hours.

