

BURRINGHAM PARISH COUNCIL

Minutes of the Annual General Meeting of Burringham Parish Council, held on Thursday 22nd May 2025, at 6:00pm at Burringham Village Hall; following the Annual Parish Meeting.

Present - Cllr S Roach (Chairperson), Cllr J Liddall (Vice-Chairperson), Cllr A Sanderson, Cllr J Frankish, Cllr T Ellerby & NLC Ward Cllr J Walshe.

01.05.2025agm - **Appointment of Chairperson.**

Nominations were invited for the position of Chairperson by Vice-Chairman Cllr J Liddall. Cllr J Liddall proposed Cllr S Roach be re-elected; this was seconded by Cllr T Ellerby. All Councillors present agreed unanimously. **Resolution - Cllr S Roach accepted the position and took the chair. Acceptance forms were duly signed.**

02.02.2025agm - **Apologies for absence.**

Apologies for absence were received from Cllr C Brown.

03.05.2025agm - **Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011**

None.

04.05.2025agm - **Appointment of Vice-Chairperson.**

Cllr S Roach asked for nominations for this position and proposed Cllr J Liddall be re-elected; this was seconded by Cllr T Ellerby. All Councillors present agreed unanimously. **Resolution - Cllr J Liddall accepted the position. Acceptance forms were duly signed.**

05.05.2025a agm - **Minutes - To approve the Minutes of the Meeting held on 27th February 2025.**

The Parish Council considered the minutes dated 27.02.2025.

Resolution - The Parish Council confirmed the minutes dated 27.02.2025 were a true and accurate record.

05.05.2025b agm - **Matters arising from the minutes.**

None.

05.05.2025c agm - **To approve the updated Standing Order Policy 2025.**

The Parish Council considered the updated Standing Order Policy 2025.

Resolution - The Parish Council adopted the updated Standing Order Policy 2025 and the document was duly signed.

06.05.2025agm - **Report from North Lincolnshire Ward Councillor.**

- Thanks to the Parish Council for their support over the last year and apologies for missing a few meetings due to my recent injury.
- Speeding - A meeting has been held with NLC. There is a new Traffic Officer appointed who I will be meeting with shortly to bring up to date with issues.
- I will be seeking clarification on the recent policy enforcement at South View. Cllr S Roach advised Sgt Allen had agreed to arrange this in response to the Parish Councils request.
- The M181 Southern junction will be open soon.
- The air fryers have now been delivered.
- A meeting has been held with Ongo and residents of Pasture Avenue regarding parking.
- The provider of the Just Go service will be changing in September.

07.05.2025agm - **Public Participation**

None.

08.05.2025 (a) agm - **Planning Applications.**

NLC Local Plan initial engagement - **Resolution - Circulated and no comments to be submitted.**

Nuddock Wood Lake - premises licence - **Resolution - Circulated and no comments to be submitted.**

Glanford Park Licensing - **Resolution - Circulated and no comments to be submitted.**

08.05.2025 (b)agm - **Planning Decisions -**

PA/2024/2026 - Mr Fowler - approval of reserved matters - Read out and Noted.

09.05.2025agm - **Correspondence**

- Defibrillator Training - Clerk to respond to advise the Parish Council would be interested in this event.

10.05.2025agm - **Chairperson's & Vice Chairperson's Report.**

Chairmans report - I am disappointed to say that the land for sale at the top of Stone Lane is again a major eyesore in the centre of the village. I have contacted the Property Agents responsible for handling the sale and requested they contact their customer to raise our concerns. I was hoping to get it tidied before the VE day event but unfortunately it did not happen. However a local resident volunteered to tidy the edges and this was appreciated.

The Ward Councillor stated in his latest report that the M181 southern junction was progressing well and in his view this would result in having a huge impact on the amount of traffic passing through Burringham; he has also told this Parish Council the work was ahead of schedule and I am unsure if this is still the case. He also stated if anyone had any further questions to contact him on Facebook; I would advise all Councillors not to use social media to discuss Council business.

The Police suggested the round about at Stone Lane could be made into a T-Junction and they would support this.

Cllr S Roach asked Cllr J Walshe queries regarding the speed petition hearing from October 2024 and advised he is still waiting for information from the hearing and from Safer Roads Humber.

Finally - can the Parish Council send a letter congratulating Scunthorpe United Football Club on their promotion - **Resolution - The Parish Council agreed.**

- Any update on the Bus Trip - From the information supplied by Cllr C Brown it seems the annual bus trip is well supported.
- Any update on the VE/VJ Day event - The VE Day event was a great success and a fantastic job was done by all involved. Flags have been purchased for VJ Day.
- Any update on the In Bloom grant application - awaiting for response from NLC.

Vice-Chairman's Report

- Thanks to the Parish Council for re-electing me as Vice-Chairman. Thanks to Paul the Volunteer who cut the grass in the park up until recently. I have now recruited 2 new volunteers and will train them up accordingly following the insurers instructions. The mower has recently been serviced.
- The playground has been jet washed and will be repainted soon.
- The church hedges are in hand.
- The garage has been left untidy following a recent event.
- First Aid training to be arranged.
- A property in High Street has a missing fence and wall and is dangerous to passers by. Cllr J Walshe and Cllr T Ellerby advised The Environmental Team at NLC have visited and could not enforce any action at this time. Cllr J Frankish to supply Landlord details to the Chairman for him to contact direct to discuss.
- Martyns Law has been implemented and provided no event is over 200 guests all is in order.

11.05.2025 agm - **Burringham Village Hall Committee**

- To consider the proposed lease agreement between the Parish Council and the Burringham Village Hall Committee - keep on agenda.
- To consider the proposal from Burringham Village Hall Committee from All Seasons Energy - keep on agenda.
- To discuss a long - term provision at Burringham Village Hall for Parish Council secure office space - keep on agenda. It was noted that the locks have been changed to the office and access not possible at present. Cllr J Liddall advised he had been shown the fire door in the hall is not safe. This was checked and could not be opened from the outside.
- Meeting Request from Burringham Village Hall Committee - Cllr S Roach to contact Dan to arrange.
- Village Football Team - keep on agenda as no further details provided.

12.05.2025 agm (a) - Accounts for payment (as per attached sheet and any other late invoices.)

The Parish Council considered the following accounts for payment

- D Wattam - £123.75 & £266.25
- Ernllca Renewal - £429.87
- D Barlow Printers - £231.00
- J Routh (payroll) - £240
- J Routh (internal audit) - £250
- G & B School (VE Day) - £50
- Zurich Insurance - £2,913.75
- Chairmans Account - £2,000.00
- J Liddall (Lawnmower service) - £190.00
- J Edwards (VE Day exp) - £157.15
- C Brown (expenses) - £16.75
- S Roach (VE Day expenses) - £322.99

Resolution - The Parish Council agreed all payments paid as detailed.

12.05.2025(b) agm - To receive and approve the Internal Audit Report 2024/2025 and determine any actions required

Resolution - The Parish Council received and approved the Internal Audit Report 2024/2025 and agreed no further action required.

12.05.2025(c) agm - To approve the Annual Governance Statement 2024/2025

Resolution - The Parish Council received and approved the Annual Governance Statement 2024/2025.

12.05.2025(d) agm - To approve the Accounting Statement 2024/2025

Resolution – The Parish Council received and approved the Accounting Statement 2024/2025 and this was duly signed by the Chairman and Clerk/Responsible Financial Officer.

13.05.2025agm - To receive any updates on the Parish Council Committee land registration progress. – To review from July 2024.

No updates.

14.05.2025agm - To continue to review and update the Emergency Plan. (Cllr T Ellerby)

Cllr T Ellerby to go through information with Cllr S Roach and arrange to update.

15.05.2025agm - Councillors Reports.

Cllr A Sanderson asked if he can sell the solar panels can he purchase 3 x replacement batteries from the funds. **Resolution** – The Parish Council agreed.

16.05.2025agm - To confirm the next meeting date and time in June 2025.

The Parish Council agreed the next meeting date to be held on Wednesday 9th July 2025 at 6pm.

Meeting closed at 18:59 hours.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

17.05.2025agm - Payroll Information - To approve payment of salaries as per salary schedule circulated.

Resolution – That all payments be paid as detailed and the changes to the Employers National Insurance noted.

18.05.2025agm - To discuss reconsideration of the PROW & Grass Verges contract

The Parish Council agreed to the Contractor increase to £100 per cut for both the grass verges and PROW up to a maximum of 12 cuts per annum. The contractor will be responsible for his own Insurance costs which the Parish Council need annually for their records.

Meeting closed at 19:08 hours.