

BURRINGHAM PARISH COUNCIL

Minutes of the Extraordinary Meeting of Burringham Parish Council held on Wednesday 23rd July 2025, at 6:00pm at Burringham Village Hall.

Present - Cllr S Roach (Chairman), Cllr J Liddall (Vice-Chairman), Cllr C Brown, Cllr J Frankish, Cllr T Ellerby & Cllr A Sanderson.

01.07.2025 - Apologies for absence

Apologies for absence were received from Cllr J Walshe.

02.07.2025 - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

Cllr C Brown declared a personal interest as she is a member of Burringham Village Hall Management Committee.

03.07.2025 - To discuss the running of Burringham Village Hall and to explore future options

Cllr S Roach thanked all for attending the meeting and advised the Parish Council has called the meeting to discuss the Management of Burringham Village Hall, this is the only item on the agenda. The public are welcome to attend and observe, there is no public participation. Before I invite Councillors to comment I would like to express a personal view; Burringham Village Hall has been owned by Burringham Parish Council for a considerable number of years, the hall was built with the help of public subscription and has always been available primarily for the residents of Burringham. In my view the Council, although the owners of the hall are custodians of the hall on behalf of the residents of Burringham and we should always bear this in mind.

Prior to tonight's meeting the Council have received 2 emails from the Chairman of Burringham Village Hall Management Committee Mr Dan Jarvis, both emails sent on their behalf making certain claims regarding the lack of meetings being offered from the Parish Council to meet with them. I refute these claims, also Mr Jarvis has set a timescale for the Parish Council to respond to certain requests, and he has stated he will take action to cease the day to day running of the hall. The Parish Council will not respond to this pressure and will make our decisions in line with set protocol.

Having said that I know I speak for the whole Parish Council when I see we do see the need for an agreement of some form to be put in place. Over the last few weeks members of the Parish Council and the Clerk have spent many hours working hard in obtaining advice and researching various options available to us. Tonight I hope we can make progress in getting an agreement in place that will result in a positive and long-lasting relationship between the Parish Council and the Burringham Village Hall

Management Committee and enable us to work together for the benefit of the residents of Burringham.

The Clerk provided the Parish Council with an update on the advice she has collated regarding proceeding with looking into a 10-year lease and a Management Agreement.

Cllr J Liddall proposed the Parish Council proceed with giving permission to the Clerk and the Chairman to appoint a Solicitor to begin formulating a 10-year lease with a peppercorn rent and Management Agreement. This was seconded by Cllr A Sanderson. All other Councillors present voted in favour. **Resolution – Clerk and Chairman to instruct and appoint a Solicitor to draft a lease agreement. Clerk and the Parish Council to draft a Management Agreement.**

Cllr J Liddall proposed a further 2 Parish Councillors join the Burringham Village Hall Management Committee in the short-term to ensure the continued running of the Village Hall. This was seconded by Cllr C Brown. **Resolution – Cllr A Sanderson & Cllr T Ellerby agreed to join the Burringham Village Hall Management Committee.**

Cllr J Liddall asked Clerk to write to Burringham Village Hall Management Committee and inform them of the agreed resolutions. Cllr J Liddall proposed Clerk to ask what is happening to the hall after 25th July 2025 if they are leaving. This was seconded by Cllr T Ellerby. **Resolution – Clerk to write to Burringham Village Hall Management Committee to inform them of the Extraordinary Meeting decisions and to ask if they will be leaving after 25th July 2025 as per the original deadline in their emails.**

04.07.2025 - To confirm the time and date of the next Parish Council meeting as Wednesday 24th September 2025 at 6pm

This was agreed.

Meeting closed at 18:18 hours.