

BURRINGHAM PARISH COUNCIL

Minutes of Burringham Parish Council, held in the Village Hall, Stone Lane, Burringham on Thursday 19th April, 2018.

Present – Cllr R Kissaglis (Chairman), Cllr T Ellerby (Vice-Chairperson), Cllr D Oldfield, Cllr P Mills.

1804.01 Apologies for Absence

Cllr V Turner

1804.02 Declaration of Interests – The Parish Council’s (Model Code of Conduct) Order 2011

None

1804.03 Minutes

To approve the Minutes of the Meeting held on 22nd March 2018.

The Council considered the minutes dated 22nd March 2018.

Resolution – The Council agreed the minutes dated 22nd March 2018 were approved and signed.

1804.04 Clerk Report

Clerk advised she has been busy preparing paperwork and audit ready for the Internal Auditor. She has dropped all the paperwork with the new Auditor and this will be ready for collection prior to the next Parish Council meeting.

Clerk advised Arena have finally replied regarding the photocopier options. Cllr P Mills agreed to price up alternative options for the next meeting. Clerk to include on next month’s agenda for consideration.

1804.05 (a) Planning Applications

None

(b) Decisions:

None

1804.06 Correspondence

Clerk read out email from Bottesford Town Council regarding suggestion for GDPR Officer.

Resolution - Clerk to reply advising Burringham Parish Council are interested in grouping together to hire an Officer.

Clerk read out email from the External Auditor advising Burringham Parish Council have been selected to be sample checked for a full audit. She has begun to prepare some of the paperwork in preparation but will have more work to do once the books come back from the Internal Auditor.

Invite received to the Workers Memorial Day Service. Noted and circulated.

1804.07 To consider any applications for co-option onto the Parish Council for the Casual Vacancy.

The applicant did not attend the Parish Council Meeting.

Resolution – The Councillors resolved for the vacancy to be readvertised.

1804.08 Publications: None

1804.09 North Lincolnshire Councillors Report

Cllr Dave Oldfield provided the following report: -

- The latest Burringham road closure request was from BT Broadband and was between High Street and the Church. Cllr Oldfield circulated information regarding this on social media sites so residents were aware.
- There is a meeting shortly regarding the purchase of Vale Farm in Broughton.
- A further meeting will be held to discuss 7 years of neglect to the road network, potholes are on a current programme of repairs. NLC have introduced a Facebook Site to report any potholes.
- There have been several burglaries in Gunness recently reported.
- There is now a Gunness Community Facebook Page.

1804.10 Website

Clerk advised the website is regularly being updated.

1804.11 Any update on Stone Lane issues and any response from NLC regarding the Land Owner

Clerk read out reply from NLC advising to contact the Land Registry.

Resolution: The Parish Council agreed for Clerk to contact the Land Registry to find out the owner's details.

1804.12 Any update on the North Lincolnshire in Bloom planting

Cllr P Mills advised the cheque has been delivered to Silica Lodge and the items will be collected shortly.

1804.13 Any update on the adoption of the Telephone Box

Clerk is awaiting site of the Contract, she will chase.

1804.14 To consider request from Village Hall Committee for approval to replace the sliding doors in the hall and maybe put up a stud wall

Cllr P Mills declared a non-pecuniary interest on this item on the agenda.

Resolution – The Parish Council agreed for Cllr P Mills to obtain quotes to bring to the next meeting for consideration.

1804.15 To consider proposed changes to the speed limit review. (Email from Gareth Denovan at NLC)

The Parish Councillors considered the proposed changes to the speed limit review.

Resolution – The Parish Council agreed for the Clerk to reply to NLC advising they accept the recommendations on a trial basis and request the Police patrol this.

1804.16 To consider a Community Emergency Team for the Emergency Plan

The Emergency Plan was discussed in general. A suggestion was made that a meeting may be held in the future between the Village Hall Management Committee, Neighbourhood Watch and the Parochial Church Council to consider their roles in the Plan.

Resolution – The Parish Council asked for a draft of the Emergency Plan to be circulated and keep the item on the agenda for next months meeting.

1804.17 Members Report

Cllr P Mills asked who books the meeting rooms for the NATS meetings. Cllr D Oldfield advised it is Daniel Marsh. She will contact Daniel to discuss future meeting dates and bookings.

1804.18 (a) MUGA update – Clerk advised the original Contractor has given written permission for a local Contractor to complete the work. She advised that a further payment is due from NLC Grant once the full work has been complete. She will update NLC on the situation.

(b) **Ground work to level area around MUGA** – Clerk advised the local Contractor has advised he will be able to start the job once the field has dried out.

(c) **Ground work to level pile of soil & make good** – Cllr R Kissaglis is waiting for a further quotation for consideration.

1804.19 To consider payment for the Chairman’s mobile phone for the previous year £120

The Parish Council considered the £120 payment.

Resolution – The Parish Council approved the £120 payment for the Chairman’s mobile phone.

1804.20 To consider Ernlca Membership renewal

The Parish Council considered the Ernlca Membership renewal.

Resolution – The Parish Council approved the Ernlca Membership renewal for 2018-2019

1804.21 To consider Zurich Insurance renewal

The Parish Council considered the Zurich Insurance Renewal. Clerk advised there is currently a Long-Term Agreement in place.

Resolution – The Parish Council approved the Zurich Insurance renewal from 01.05.2018. Cllr P Mills will display the Employers Liability Insurance Certificate from the renewal date.

1804.22 Public Forum

None

1804.23 Accounts for payment

The Council considered the following payments –

Clerk Salary	£301.45
Clerk Expenses	£ 78.02
HMRC	£ 75.36
D Wattam	£ 95.42
R Kissaglis (mobile phone)	£120.00
Ernlca Renewal	£349.24
Zurich Insurance Renewal	£2,551.66
Wickstead Seat	£ 162.74

Resolution – That all payments be made as detailed. The cheques were duly signed.

1804. 24 To confirm the AGM Meeting date as 6pm on 14th May 2018

It was noted that Cllr D Oldfield and Cllr T Ellerby have a prior meeting on this date.

Resolution – It was agreed to amend the AGM meeting date to 6pm on 21st May 2018