

BURRINGHAM PARISH COUNCIL

Minutes of the meeting of the Council, held in the Village Hall on Thursday 18th October, 2018 at **6.00pm**.

Present – Cllr R Kissaglis (Chairperson), Cllr P Mills, Cllr D Oldfield & Cllr S Roach

18.10.01 Apologies

Apologies for absence were received from Cllr T Ellerby (Vice-Chairperson).

18.10.02 Declaration of Interests – The Parish Council’s (Model Code of Conduct) Order 2011

None.

18.10.03 Minutes

To approve the Minutes of the Meetings held on 20th September 2018.

The Council considered the minutes dated 20th September 2018.

Resolution – The Council agreed the minutes dated 20th September 2018. They were agreed and signed.

18.10.04 Clerk Report

Clerk advised she has completed the grant application form and policies as far as possible, pending receiving the quotations to support the application.

Clerk has been busy uploading the Statutory audit information on the website which was only received from the External Auditor the afternoon prior to the statutory display date.

18.10.05 (a) Planning Applications

PA2018/1859 – Planning permission to erect single storey extension to side and rear of dwelling to include garages, store room and gym – Nuddock Wood Lake, Brumby Common, Burringham.

The Council considered the above application.

Resolution – The Council have no objections to the above application. Clerk to inform NLC.

(b) Decisions

2018/1549 – 16 Stone Lane – planning permission granted

Noted.

18.10.06 Any update on the Parish Paths Partnership from Dave Sanderson at North Lincolnshire Council

Clerk advised NLC have approved 1 cut for this financial year and up to 5 cuts for the next financial year by the Handyman.

A discussion followed regarding the maintenance of the footpath.

Resolution – The Council agreed for the Clerk to remind Dave Sanderson NLC are still responsible for the maintenance of the footpath and to see if any extra money is available for clearing the walkway.

18.10.07 To appoint 1 further Ernlca representatives and approve information for Ernlca GDPR consent forms

The Council considered 1 further representative.

Resolution – Cllr S Roach agreed to be the 1 further representative. Clerk to email forms to Cllr S Roach which he will complete and email direct to Ernlca.

18.10.08 Correspondence

- To discuss response from Zurich regarding inspection report complaint

The Council considered the response from Zurich.

Resolution – Clerk to request to see sight of the Engineers report when the defect was noticed and advised it was not dangerous. Also, to request who the inspection company is and where is the report sent to.

- Rowing Machine equipment – Clerk advised of manufacturers response.

Resolution – Clerk to invite manufacturers to site meeting. Chairperson to chain the equipment off as an emergency measure.

- To receive the External Auditors report for 2017/2018.

Clerk read out the External Auditors report and advised all statutory information is displayed on the website.

Resolution – External Audit approved pending completion.

- Grant letter from NLC

Clerk read out and noted.

18.10.09 Publications: None

18.10.10 North Lincolnshire Councillors Report

Cllr D Oldfield provided the following report: -

- Martin Wilson from NLC Enforcement Team has agreed to contact the owners of Stone Lane/High Street site again and ask to tidy up the site or enforcement will follow. He will also convey the Parish Council potential interest in the site.

- The 8 lampposts which are out in Station Road, Burringham involves more extensive repair work by the electrical Contractor than originally thought. NLC will chase the repairs.

- 47 new homes application at Southview Avenue are listed for consideration by the NLC planning committee.

- At the latest NATS meeting the Safer Neighbourhoods Team advised the average speed recorded at Southview Avenue and Stone Lane was 36.8mph.

- NATS advised of a scheme for 7 speed signs which local children can design for a cost of £350. Cllr D Oldfield recommended this along with prizes up to £50 to be considered on next months agenda.

18.10.11 Any update from NLC for the request of a speed bump outside the children's playing field at the Village Hall

No update.

18.10.12 Website update

Clerk advised the website is continuing to work well and all statutory information is up to date.

18.10.13 Any update on Stone Lane issues

Clerk advised no update has yet been received from John Kidner at NLC.

18.10.14 Any update on Land between 116 High Street and Holly House belonging to the Parish Council which has been claimed by the Holly House

Chairperson advised he has recently met with a representative from Holly House. Awaiting feedback from Holly House. Clerk to make enquiries with Ernllca regarding Adverse Possession. Leave on agenda for updates.

18.10.15 Any update on Land (27ft wide) running alongside the Earl Beauchamp warping drain from Station Road to Farmers Lane belonging to the Parish Council

Clerk advised cheque has been received and banked from Threadgolds for £120 which is payment up to date.

Chairperson suggested the area could potentially be used for allotments. The Chairperson will put information online to see the level of interest. Clerk to put on agenda for next meeting.

18.10.16 Any updates on the photocopier from Cllr P Mills

Clerk advised the Arena contract has finally been cancelled following the final meter reading submission. Clerk to request refund cheque for small credit on account.

Chairperson asked Councillors to look how much the photocopier could be sold for whilst it is working.

18.10.17 (a) Any update on the proposals for Burringham Churchyard

Cllr D Oldfield will chase the quotation for the graves to be cleaned.

(b) Any updates on applying for a grant from NLC for improving the Burringham Churchyard

Cllr B Kissaglis to supply Clerk with 2 fully detailed quotations from the Contractors for submission which must be on letter headed paper. An email from 1 Contractor has been received at a total cost of £8,630. He will also get letter in writing from the Church to confirm they give permission for the work.

18.10.18 Any update on the adoption of the Telephone Box

Clerk has received confirmation email the adoption transfer is now complete.

To keep on agenda for any updates on proposals for use of the telephone box.

18.10.19 Any updates on GDPR

The Parish Council keep monitoring for updates and are acting accordingly.

18.10.20 Any further information received by the Chairperson for the Emergency Plan
Clerk to update following limited information received and circulate prior to next meeting.
Cllr D Oldfield to get information from NLC regarding delegated budget for snow clearing.

18.10.21 To consider a Christmas Eve Carol Service at Burringham Church
Cllr B Kissaglis will speak to the Church Warden and liaise with Cllr T Ellerby. Cllr D Oldfield supports the suggestion. Keep on agenda for consideration at next months meeting.

18.10.22 Members Report
Cllr D Oldfield proposed the Parish Council move forward with the 7 speed reductions signs as advised on his earlier report.

Resolution – The Parish Council agreed for this to be included on next month’s agenda for consideration.

Cllr P Mills advised she is being kept busy with the 10K race which was held recently and the forthcoming Christmas Fayre and Carol Concert.

There have been reports of dogs in the MUGA. The Parish Council are keeping an eye on the situation.

18.10.23 MUGA update
The Contractor has not yet completed the work.

18.10.24 Public Forum
None

18.10.25 Accounts for payment
The Council considered the following payments –

Clerk Salary	- £264.77
Clerk Expenses	- £ 46.30
HMRC	- £ 66.19
D Wattam	- £123.50
D Elviss	- £220.00
PKF Littlefair	- £480.00
NLC	- £131.04
Builders Merchant Co	- £402.83
P Mills (wreath)	- £ 18.99

Resolution – The last 2 payments were invoices received late, which were previously approved for payment. All payments be made as detailed, the cheques were duly signed.

18.10.26 - To confirm the next meeting date as 6pm on 22nd November, 2018
This was agreed.

Meeting closed at 19:15 hours.

