

BURRINGHAM PARISH COUNCIL

Minutes of the Burringham Parish Council meeting, held on Thursday 24th January, 2019 at 6:00pm in the Village Hall.

Present – Cllr R Kissaglis (Chairperson), Cllr T Ellerby (Vice-Chairperson), Cllr S Roach, Cllr P Mills, Cllr D Oldfield & 2 members of the public.

19.01.01 **Apologies**

None

19.01.02 **Declaration of Interests – The Parish Council’s (Model Code of Conduct) Order 2011**

None

19.01.03 **Minutes**

To approve the Minutes of the Meetings held on 13th December, 2018.

The Council considered the minutes dated 13th December, 2018.

Resolution – The Council agreed the minutes dated 13th December, 2018. They were agreed and signed.

19.01.04 **Clerk Report**

Clerk advised she has submitted the grant & precept request to NLC, along with evidence of how the Parish Council qualify for the support grant.

Clerk advised she is due to attend a full day Ernllca course on 6th February, 2019 at the Ropewalk in Barton on ‘Roles & Responsibilities of the Responsible Financial Officer’ which covers changes to HMRC, VAT, digital & audit information. Clerk advised she will claim back the Parish Council VAT before the year end, before any changes occur.

19.01.05 (a) **Planning Applications**

None

(b) **Decisions:**

None

19.01.06 To consider the donation request to Burringham Pensioners Christmas Party 2019

The Parish Council considered the donation request to Burringham Pensioners Christmas Party 2019.

Resolution – The Parish Council agreed to donate £500 to the Burringham Pensioners Christmas Party 2019, to be paid upon request.

19.01.07 Any update on the Parish Paths Partnership

Clerk advised the new cuts on the Parish Paths Partnership scheme will commence in the new financial year from April 2019.

Cllr R Kissaglis advised he is still waiting for the quote from the handyman for making good the path for NLC to consider.

19.01.08 Correspondence

None

19.01.09 To consider any applications received for the current vacancy for co-option onto the Parish Council

Cllr S Roach proposed Standing Orders be suspended, this was seconded by Cllr T Ellerby and the other members agreed.

The Parish Councillors spoke to both applicants individually and they both left the room while their applications were considered. It was noted the 2 applicants were both of a very high standard and the Parish Council thanked the other applicant for their interest.

Resolution – The Parish Council agreed to co-opt Cath Brown to fill the vacancy. Acceptance of Office forms were signed by the applicant, Chairperson & Clerk. Clerk to advise NLC & applicant to complete Declaration of Interest forms to return to NLC.

19.01.10 North Lincolnshire Councillors Report

Cllr D Oldfield provided the following report: -

- On 16th January, 2019 the Planning Committee met regarding the Highways England application to terminate the M181. Concerns were raised regarding the potential increase in traffic.
- Burringham Bypass must be open at the same time, or before the changes and has been promised for the last 4 years.
- Cllr D Oldfield thanked the Parish Council for their support and their views were noted in the report.
- All 4 Labour NLC Councillors voted against the plan, due to the lack of information from Highways England; but the plan was voted through by other Councillors.
- £250 grant was passed for Burringham Parish Council for the Winter in Bloom application.
- Concerns were expressed over plans to lower the riverbank in Burringham and he has written to the Flood Officer expressing concerns.
- The corner of Stone Lane plot has been half tidied up, but not completed.

19.01.11 Any update on the 7-speed reduction sign scheme and competition

The Clerk passed the 8 certificates and money envelopes to the Chairperson for safekeeping. £15 x 1 and £5 x 7.

The Parish Councillors have viewed the competition entries.

Resolution – The Parish Council agreed for the Clerk to contact Sandra Joyce at Neighbourhoods to see if they can assist choosing the winners at their next event on Thursday 7th February, 2019 at the Village Hall.

19.01.12 Any update on the Winter in Bloom Grant Application

Clerk advised a claim form has been received which needs claiming by 8th March, 2019, along with receipts. Cllr R Kissaglis and Cllr P Mills to provide Clerk with receipts by the 8th March, 2019 in order to claim the money.

19.01.13 To consider the Service Level Agreement renewal for emptying the dog bins on the playing field

Clerk advised the Service Level Agreement renewal has been received at a cost of £156, for x 26 dog bins emptying.

Resolution – The Parish Council agreed to accept the Service Level agreement renewal. Clerk to inform NLC.

19.01.14 (a)Website update

The Website is continuing to work well and all statutory information is up to date.

(b) To consider temporary changes to the Parish Council website in the event of 'Operation London Bridge.'

The Parish Council considered the temporary changes in the event of 'Operation London Bridge.'

Resolution – The Parish Council agreed they are all in favour of the temporary change to the website in the event of 'Operation London Bridge.'

19.01.15 Any update on Stone Lane issues

Cllr D Oldfield agreed to ask NLC Enforcement to finish off tidying the corner. It is not known who begun tidying up the site.

19.01.16 Any update on Land between 116 High Street and Holly House belonging to the Parish Council which has been claimed by the Holly House and their response

The Parish Council considered the information available.

Resolution – The Parish Council agreed to remove this item from the agenda.

19.01.17 (a) Any update on the proposals for Burringham Churchyard

Cllr R Kissaglis to make enquiries with the PCC regarding the war graves.

Cllr T Ellerby to try and provide further information for the next meeting regarding cleaning the war graves.

(b) Any updates on applying for a grant from NLC for improving the Burringham Churchyard

- Leave on agenda until further information is obtained.

19.01.18 Any update on the progress of making good the gate post at the Village Hall

Cllr R Kissaglis agreed to chase the handyman up.

19.01.19 To consider proposals for use of the Telephone Box

Proposals made were for an additional defibrillator or a book depositing library.

Resolution – Clerk to make enquiries with Rob Waltham at NLC to see if funding is available for an additional defibrillator. To keep on agenda for next meeting.

19.01.20 Any proposals for SSE grant funding application for April 2019 submission

Proposals made were for Sensory Garden, Car Parking, replacement Play Equipment, Flood Lighting for the MUGA.

Resolution – Clerk to send the SSE grant funding criteria information to the Parish Councillors to consider. Keep on agenda.

19.01.21 Any updates on GDPR

The Parish Council are monitoring for updates and are acting accordingly.

19.01.22 To consider the updated Emergency Plan

To keep on agenda for the next meeting, once information and consent from the new co-opted Councillor has been updated.

19.01.23 Members Report

Cllr T Ellerby welcomed the newly co-opted Councillor.

Cllr D Oldfield expressed concerns regarding the unscheduled recent road closure by Anglian Water, which did not follow protocol; he has contacted them and will chase up their reply.

Cllr S Roach thanked Cllr D Oldfield for his assistance in getting the Stone Lane roundabout looked at by NLC.

Cllr R Kissaglis advised the Church car park is currently closed due to a recent spate of thefts from vehicles.

Cllr R Kissaglis advised the state of the road at Nuddock's Farmers Lane needs reporting to NLC. Clerk to report.

18.01.24 (a) MUGA update

Cllr D Oldfield advised the Contractor has not yet completed the work due to the recent weather.

Clerk read out reply from the Manufacturer's Engineer of the Rower.

Resolution – Clerk to request site meeting with the Engineer and the Parish Councillors. Also to contact NLC Grants Team to see if they can assist, due to them providing the funding for the machine.

(b) Any update on the removal of the infected trees

Resolution – The Parish Council agreed to keep the item on the agenda for consideration of the quotation once received from the Handyperson.

Cllr P Mills left the meeting at 19:22 hours.

18.01.25 Public Forum

None

18.01.26 Accounts for payment

The Parish Council considered the following payments: -

- Clerk Salary (January 2019 & February 2019) – Confidential the Council noted the Clerk's salary payments
- Clerk HMRC payment (January 2019 & February 2019) – Confidential the Council noted the Clerk's HMRC payments
- Clerk Expenses - £59.52
- Vision ICT - £66.00
- R Kissaglis (Mobile Phone) - £90.00
- D Wattam - £90.00
- ICO - £40.00

- **Resolution – All payments be made as detailed; the cheques were duly signed.**

18.01.27 Any update on the NS&I savings postal account address and to decide on new signatories

The Parish Council considered the NS&I savings postal account changes.

Resolution – It was agreed for Clerk to update correspondence address to Clerk's and to send revised mandate to update signatories. New signatories agreed are Cllr R. Kissaglis, Cllr T. Ellerby & Cllr. C Brown. The form was duly signed.

18.01.28 Salary scales update from Ernlca from April 2019 – CONFIDENTIAL ITEM

Clerk advised of the new salary update from April 2019.

Resolution – The Parish Council agreed to the updated salary scales from April 2019.

18.01.29 To confirm the next meeting date as 6pm on 14th or 21st March, 2019

The Parish Council agreed to set the next meeting date as 6pm on 14th March, 2019, due to there being no meeting in February, 2019.