

## **BURRINGHAM PARISH COUNCIL**

Minutes of the Burringham Parish Council meeting, held in the Village Hall on Thursday, 18<sup>h</sup> April, 2019, at 6:00pm.

Present - Cllr B Kissaglis (Chairperson), Cllr T Ellerby (Vice-Chairperson), Cllr D Oldfield, Cllr P Mills, Cllr S Roach.

### **01.04.2019 - Apologies**

Apologies for absence were received from Cllr C Brown.

### **02.04.2019 - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011**

None.

### **03.04.2019 - Minutes - To approve the Minutes of the Meeting held on 14<sup>th</sup> March, 2019.**

The Council considered the minutes dated 14<sup>th</sup> March, 2019.

**Resolution - The Council agreed the minutes dated 14<sup>th</sup> March, 2019. They were agreed and signed.**

### **04.04.2019 - Clerk Report**

Clerk advised she has submitted the grant applications and supporting evidence to SSE Grant which is ready to go to the panel for consideration in May.

Clerk advised she has submitted the VAT reclaim and has recently been informed by Ernlca that Parish Councils which are not VAT registered will be exempt from submitting digital VAT reclaims.

The 2018-2019 books and supporting paperwork has been dropped off with the Internal Auditor.

Clerk advised that the Parish Council may be charged between £1,000-£1,500 by NLC for the cost of the election.

**05.04.2019 - (a) - Planning Applications**

**PA/2019/488 - Planning permission to erect single storey rear extensions at The Willows, Pasture Avenue, Burringham, DN17 3NF**

**Resolution - The Parish Council considered application PA/2019/488 and agreed there were no objections to the plans. Clerk to advise NLC Planning.**

**(b) - Decisions - None.**

**06.04.2019 - Any update on the Parish Path Partnership Scheme**

Clerk advised Colin Wilkinson is now assisting Dave Sanderson at NLC manage the scheme. Clerk has not received an update from Dave regarding the repair work that needs doing.

The Contractor has carried out the first cut of the new financial year. Clerk to submit invoice in May for payment from NLC.

**07.04.2019 - Correspondence**

**- Letter of complaint from resident regarding No 12-bus service**

**Resolution - The Parish Council agreed for Clerk to invite Lynne Watson from NLC & Carl Robinson from Hornsby's to the next Parish Council meeting to ensure the issues do not continue.**

**- Reply from Police & Crime Commissioners Assistant - Confirming the Parish Council have been added onto the list for the speed gun trial - Noted.**

**08.04.2019 - North Lincolnshire Councillors Report**

Cllr D Oldfield reported the following: -

- Repairs to the footpaths both in Burringham & Gunness have begun.
- Temporary traffic lights have been installed near the flood protection work and the school.
- Several concerned parents have made contact expressing parking concerns once the school returns after Easter. Cllr D. Oldfield has contacted the Ironstone Public House who have agreed parents can use

their car park whilst the traffic lights are in place. He will continue to monitor the situation.

- Severn Trent will be closing the A18 for 4 weeks from 23<sup>rd</sup> April and this may impact both Burringham & Gunness.
- NLC have their forthcoming elections. Gunness Parish was not contested; Ashby Parklands was not contested; however, Burringham Parish is contested and an Election will be held, as 7 candidate's have applied for the 6 vacancies.

**09.04.2019 - Any update on the 7-speed reduction sign scheme and competition**

The competition prizes and certificates are ready to be presented and the Parish Council have agreed on the winners.

**Resolution - Clerk to contact the school to see when the Councillors can present the prizes to the children.**

**10.04.2019 - Any update on signage examples for the dog mess signs and to consider involving the school children in competition**

Keep on agenda.

**11.04.2019 - Website Update**

The Website is continuing to work well and all statutory information is up to date.

**12.04.2019 - Any update on Stone Lane issues**

Clerk advised no response from the landowners to date.

**13.04.2019 - (a) Any update on the proposals for Burringham Churchyard**

Cllr R Kissaglis is to meet with the person to clean the graves to provide a quote. He advised without a faculty nothing can be done.

Cllr D Oldfield agreed to see if NLC have a Memorials Officer who can assist.

**(b) Any updates on applying for a grant from NLC for applying for a for Burringham Churchyard**

- Keep on agenda.

**14.04.2019 - Any update on making good the gate post at the Village Hall**

Cllr R Kissaglis advised the handyman will make good.

**15.04.2019 - Any update on the proposals for the use of the Telephone Box regarding the additional defibrillator**

Clerk advised no further information has been received from Rob Waltham to date.

**Resolution - The Parish Council agreed for Clerk to contact Harry Metcalf at NLC to see if he can provide any information regarding a grant for a defibrillator. The Parish Council agreed for the handyman to repair the broken glass panel in the phone box and to paint the box to tidy it up.**

**16.04.2019 (a) Any update on the SSE 3 Grant Funding Applications**

Clerk advised of SSE Grant email regarding future annual service costs for the alarm system maintenance.

**Resolution - The Parish Council agreed future annual service costs will be included within future budgets. Clerk to reply to SSE.**

Clerk advised of further SSE Grant email regarding signage for the CCTV system.

**Resolution - The Parish Council agreed signage will be purchased and displayed around the building should the grant be successful.**

**(b) To consider SSE request to contribute 10% towards the 3 grant funding applications if successful**

Clerk advised SSE have requested a 10% contribution should the grants be successful.

**Resolution - The Parish Council agreed they will contribute the 10% deposit towards the grant applications (£814.80).**

**17.04.2019 - Any updates on GDPR**

The Parish Council are monitoring for updates and are acting accordingly.

**18.04.2019 - To consider to 2 options for the Zurich Insurance policy renewal**

Clerk advised of the 2 options for the renewal of the Zurich Insurance Policy, one with Inspection cover included and 1 without Inspection cover included. Clerk advised of NLC cost of Inspections at £85 plus vat x 2 per year. The option with NLC carrying out the inspection cover will save over £800 per year.

**Resolution - The Parish Council agreed to accept the Zurich Insurance Policy renewal without their inspection cover and to accept the Service Level Agreement from NLC for the inspection cover twice yearly. Clerk to advise both Zurich and NLC.**

**19.04.2019 - Members Report**

Cllr P Mills advised a resident has requested to use the playing field for a bouncy castle.

**Resolution - The Parish Council agreed to this request.**

Cllr P Mills advised the potholes at Glovers Avenue, Burringham are very deep.

**Resolution - Cllr P Mills to report as a resident, Cllr D Oldfield to also report and Clerk will report.**

Cllr R Kissaglis has received complaints of dog fouling on the playing field.

**Resolution - Cllr R Kissaglis will continue to report direct to NLC and to remind residents to use this facility also. Clerk to contact NLC for further advice on the issue.**

**20.04.2019 (a) MUGA Update**

Widdy's are aware they need to complete the work.

b) **Any update regarding the rower**

The Handyman will install the padding on the rower.

(c) **To consider a SENSE charity collection box on the edge of the car park**

**Resolution - The Parish Council agreed the charity box can be placed on the edge of the car park.**

**21.04.2019 - Public Forum**

None.

**22.04.2019 - Accounts for payment**

The Parish Council considered the following payments -

- Ernlca Renewal - £360.31
  - Clerks Expenses - £58.80
  - Zurich Insurance Renewal (without inspection cover) - £1972.78
  - D Elviss - £220.00
  - D Wattam - £235.88
  - Village Hall Management - £30.00
  - J Routh Bookkeeping (Internal Auditor) - £225.00
- **Resolution - All payments be made as detailed; the cheques were duly signed.**

**23.04.2019 - Any update on the NS&I Savings Account**

Clerk advised this has now been updated and transferred to the existing Parish Councillors signatories.

**24.04.2019 - To confirm the next meeting date as 6pm on 23<sup>rd</sup> May, 2019 to include the Annual General Meeting & Annual Council Meeting**

It was agreed for the next meeting date to be changed to Monday 20<sup>th</sup> May, 2019, at 6pm to include the Annual General Meeting & the Annual Council Meeting.

**Private Session**

**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

**25.04.2019 - Payroll Information - To approve payment of salaries as per salary schedule circulated**

The Parish Council considered the payroll information.

**Resolution - The Parish Council agreed all payments to be made as detailed; the cheques were duly signed.**