

BURRINGHAM PARISH COUNCIL

Minutes of the Burringham Parish Council meeting, held in the Village Hall on Monday, 20th May, 2019, following the AGM & APM.

Present - Cllr B Kissaglis (Chairperson), Cllr S Roach (Vice-Chairperson), Cllr C Brown, Cllr P Mills, Cllr V Turner, NLC Ward Cllr J Walshe and 1 member of the public.

Meeting started at 06:30

01.05.19 - Apologies for Absence

Cllr. D. Oldfield.

02.05.19 - Declarations of Interests - The Parish Council's (Model Code of Conduct) Order 2011

None.

03.05.19 - Minutes - To approve the Minutes of the Meeting held on 18th April, 2019.

The Council considered the minutes dated 18th April, 2019.

Resolution - The Council agreed the minutes dated 18th April, 2019. They were agreed and signed.

04.05.19 - Clerk Report

Clerk advised a busy month preparing financial information for the Internal Auditor and re-checking all policies are up to date. Clerk to send all info to the External Auditors and prepare explanations once audit approved.

05.05.19 (a) - Planning Applications

None.

(b) - Decisions

Full Planning Permission granted on application no - PA/2019/488 - for single storey rear extension at the Willows, Pasture Avenue, Burringham - noted.

06.05.19 - Any update on the Parish Path Partnership Scheme

Clerk advised no update regarding the repair work from Dave Sanderson at NLC. Advised of Colin Wilkinson from NLC email advising of increase to the Public Liability insurance by the contractor, Clerk requested up to date insurance details to submit.

Cllr J Walshe agreed to look into any updates from NLC for the repair of the paths.

07.05.19 - Correspondence

All on agenda.

08.05.19 - North Lincolnshire Councillors Report

Cllr J Walshe provided the latest speed data available dated October 2018 and it showed a large number of speeding motorists, in fact there were more speeding than not. He is awaiting more up to date data and he will forward.

He will provide updates on the Bus Service once any updates have been provided to him.

09.05.19 - Any update on the 7-speed reduction sign scheme and competition

Cllr B Kissaglis and Cllr C Brown will attend the next available school assembly to present.

Cllr B Kissaglis will give Cllr D Oldfield the artwork for the sign company.

10.05.19 - Any update on signage examples for the dog mess signs and to consider involving the school children in competition

Keep on agenda until the speed sign reduction scheme complete.

11.05.19 - Any update on the No 12 bus service issues

Clerk advised she had invited North Lincolnshire Council to attend the Parish Council meeting and the invite was declined. Clerk also advised Hornsby's did not respond to 2 invites sent.

As discussed at the APM with the public present both the Parish Council and NLC Ward Cllr J Walshe both want to move forward with reinstating the bus service or providing an alternative service.

12.05.19 - Website Update

The Website is continuing to work well and all statutory information is up to date.

13.05.19 - Any update on Stone Lane issues

Clerk advised no response from land owners.

Cllr J Walshe agreed to see if NLC can offer any further advice on the plot of land.

14.05.19 - (a) Any update on the proposals for Burringham Churchyard

No updates.

(b) Any updates on applying for a grant from NLC for applying for a grant for Burringham Churchyard

Keep on agenda until permission in writing received from the Custodian.

(c) To consider any quotations for making good the War Memorial

Clerk advised Cllr D Oldfield had requested for this item to be added onto the agenda to move the project on. Cllr R Kissaglis agreed to take the quotation provided to Kath Wall for consideration and will hopefully provide an update at the next meeting. Clerk advised she had made enquiries with Ernlca that confirmed provided writing permission is given by the Custodian the Parish Council has powers under the War Memorials (Local Authorities Powers) Act 1923 to maintain War Memorials. However, the Parish Council cannot fund a new memorial.

15.05.19 - Any update on making good the gate post at the Village Hall

Cllr B Kissaglis advised this has now been completed by the handyman.

16.05.19 - Any update on the proposals for the use of the Telephone Box regarding the additional defibrillator

Clerk advised NLC have informed they will not fund another defibrillator as it is too close to the one already at the Village Hall.

Cllr B Kissaglis will get feedback from residents to see if a book exchange is required.

17.05.19 - Any update on the SSE 3 Grant Funding Applications

Clerk advised the applications are going to panel shortly for consideration.

Resolution - The Parish Council agreed should they be awarded prior to the next meeting permission given to the Clerk to advise the Chairperson and Handyman in order to oversee the projects.

18.05.19 - Any updates on GDPR

The Parish Council are monitoring for updates and are acting accordingly.

19.05.19 - Members Report

Cllr P Mills asked if Clerk could investigate how to provide the Emergency Services with a key code to the gate to the playing field via Glovers Avenue access.

Cllr P Mills provided the Clerk with a copy of the Burringham Village Hall Management Committee accounts for year ending March 2019. A loss was made due to the improvements carried out.

Cllr V Turner expressed concerns that she was not kept up to date with information that other Councillors were privy to regarding the bus service issues. She was concerned that information was being withheld.

Cllr R Kissaglis responded that there is no secret society or agenda and should this occur requested Cllr V Turner contact him and he will look into.

Clerk advised some information cannot be sent to Cllr V Turner immediately as she is not on email, but Cllr V Turner advised another Cllr should contact her should anything arise in future.

20.05.19 (a) MUGA Update

The Parish Council requested Clerk to contact Widdy's to ask when the work will be completed.

(b) Any update regarding the rower

Cllr B Kissaglis to arrange for the handyman to unlock the machine and add the padding.

21.05.19 - Public Forum

None.

22.05.19 Accounts for payment

The Parish Council considered the following payments -

D Wattam - £187.60

Clerks Expenses - £50.90

- **Resolution - All payments be made as detailed; the cheques were duly signed.**

23.05.19 - To receive the Internal Auditors information & accounts for 2018-2019

Clerk presented the Internal Auditor's information and accounts for 2018-2019.

Resolution - This was duly signed by the Chairperson and Responsible Financial Officer.

24.05.19 - To approve and receive the Audit for 2018-2019

The Parish Council went through the annual return and completed Section 1 of the Annual Governance Statement as a whole Council and the Annual Return was signed by the Chairperson and the Clerk and was approved to be submitted to the External Auditor.

The notice for the Public Inspection of accounts was agreed with dates given by PKF Littlejohn and copy will be placed on the website during the inspection period.

Resolved - That the Annual Return be signed by the Chairperson and Clerk and submitted for External Audit with all necessary paperwork and explanations.

25.05.19 To confirm the next meeting date as 6pm on 20th June, 2019

The Parish Council agreed the next meeting date as 6pm on 20th June, 2019.

The Parish Council agreed at the Clerk's request the July meeting to be held on 25th July, 2019.

Private Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

26.05.19 - Payroll Information - To approve payment of salaries as per salary schedule circulated

Resolution - The payroll information circulated was approved and the cheques were duly signed.