**BURRINGHAM PARISH COUNCIL**

Paper relating to the business transacted in lieu of the March & April 2020 meeting of Burringham Parish Council. C L Humble – Clerk to the Parish Council Dated – 30.04.2020 To – Website and all Parish Council members ----------------------------------------------------------------------------------------- 1. **Councillor/Clerk update**

* Meetings should not take place for the foreseeable future. Powers should be devolved to the Chairman and Clerk. ‘Remote’ meetings can take place – although it is recognised that this is not always feasible. Information may be passed onto Parish Councillors through email correspondence, which the Chairperson will pass onto any Councillor who is not on email. Email decisions by Councillors are not lawful.
* The current Chairperson and Vice Chairperson remains in office until such a time that an Annual Council meeting can take place.
* The Annual Audit deadlines have been postponed until 30.09.2020. The year end accounts have been prepared and are will be with the Internal Auditor shortly.

1. **Planning Applications**

* Appeal Decision – PA/2018/820 - AE Fowler – Appeal dismissed

1. **Finance – non confidential payments**

March 2020 – **Paid Out**

Burringham Village Hall (reimbursement for Guides) £30.00

D Wattam (handyman) £110.25

D Oldfield (leaflets for event) £50.00

ICO (Data Protection Fees) £40.00

Zurich Insurance (Renewal without inspection cover) £2224.43

March 2020 – **Paid In**

VAT reclaim £1,112.53

April 2020 – **Paid Out**

Proludic (park equipment from inspection required) £169.57 Contested NLC Election Fees (May 2019) £1000.46

D Wattam (handyman) £110.25