**BURRINGHAM PARISH COUNCIL**

Minutes of the Parish Meeting of Burringham Parish Council held on Thursday 11th June, 2020, at 6:00pm; via the Zoom portal.

Present – Cllr R Kissaglis (Chairperson), Cllr S Roach (Vice-Chairperson), Cllr C Brown, Cllr D Oldfield attended via telephone at 6:04pm due to technical issues; NLC Ward Cllr J Walshe.

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**Chairperson, Cllr R Kissaglis welcomed the Members to the meeting and reminded attendees that the meeting proceedings must not be recorded in any way.**

01.06.2020 **Apologies** Apologies for absence were received from Cllr CV Turner & Cllr P Mills.

02.06.2020 **Declarations of Interests – The Parish Council’s (Model Code of Conduct) Order 2011**None.

03.06.2020 **Procedural – To devolve powers to the Chairman & Clerk for a period covering the Covid19 Pandemic**

**Resolution – The Parish Council agreed to continue to devolve powers to the Chairperson & Clerk for the period covering the Covid19 Pandemic.**

04.06.2020 **Minutes – To approve the Minutes of the Meeting held on 16th January, 2020** The Parish Council considered the minutes dated 16.01.2020.

**Resolution – The Parish Council confirmed the minutes dated 16.01.2020 were a true and accurate record.**

05.06.2020 **Chairman & Vice Chairman’s update**

Cllr S Roach advised the Stone Lane petition has been submitted to NLC. Cllr R Kissaglis advised he has purchased an NHS Flag to be displayed at the village hall.

06.06.2020 (a) – **Planning Applications** - None

 (b) – **Decisions**

PA-2020/5 – Planning Permission granted for first floor extension with carport at 19 South View Avenue, Burringham - Noted

Appeal Decision – PA/2018/820 – A & E Fowler - Noted

07.06.2020 **Correspondence**

- **To consider any applications for dispensation** - Cllr V Turner & Cllr P Mills requested dispensation due to the current Covid-19 Pandemic. **Resolution – This was agreed by the Parish Council.**

08.06.2020 (a) **Accounts for payment**

The Parish Council considered the following payments – R Kissaglis (Phone expenses Dec – June) £70.00 In Bloom Planters (remaining balance) £72.00 Rick’s Grass & Tree Care £400.00 D Wattam £185.93 **Resolution - That all payments be made as detailed.**

(b) – **To receive and approve the Internal Audit Report 2019/2020 and determine any actions required**

**Resolution – The Parish Council considered and approved the Internal Audit Report 2019/2020.**

(c) - **To approve the Annual Governance Statement 2019/2020**

**Resolution – The Parish Council considered and approved the Annual Governance Statement 2019/2020.**

(d) – **To approve the Accounting Statement 2019/2020 & Certificate of Exemption AGAR 2019/2020**

**Resolution – The Parish Council considered and approved the Accounting Statement 2019/2020 & Certificate of Exemption AGAR 2019/2020.**

09.06.2020 **To confirm the next meeting date as 6pm on 17th September, 2020**

The date and time agreed, method of meeting to be confirmed dependant upon Government guidelines nearer the time. **Meeting closed at 06:17pm – Cllr J Walshe left the meeting.**

 Private Session PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted, in that it is of a personal matter.

10.06.2020 **Payroll Information - To approve payment of salaries as per salary schedule circulated**

**Resolution – That all payments be paid as detailed.**

**Meeting closed at 06:19pm.**